CPA/RNO 11th September 2018

Dear Parent/Guardian,

Further to my original letter dated 24th July, I would like to remind you of the details for Year 9 Camp, including cost and a suggested payment plan.

As part of our Year 9 programme of studies, we have for many years included a summer residential activity camp. We will be going to Stubbers Adventure Centre in Upminster in July 2019, a venue that was the site for successful camps in 2012, 2013, 2015, 2016 & 2017. The dates for this year’s Camp are Monday 8th July – Friday 12th July 2019.

The overall cost, including camping fees, all food and transport, instruction fees, hire of equipment will be £250. We hope that you agree that this is unbeatable value for a week of residential activity. The final payment to Stubbers must be paid by the end of April and I have included a payment plan on the next page to assist you in meeting this deadline.

I would like to stress that cancellation charges will apply should your child drop out during the course of the year. I have to confirm with Stubbers our anticipated numbers pre-Christmas so they can plan accordingly. Below are the cancellation charges:

**Per individual**

Within 24 hours prior to departure 100% of the overall fee

Less than 4 weeks prior to departure 90% of the overall fee

4 to 12 weeks 50% of the overall fee

Greater than 12 weeks the Deposit £70

**Payment for the Camp**

This can be a lump sum or by instalments. All money should be sent to the School Finance Office in a sealed envelope marked as follows:

Year 9 Camp

Student’s Name and Tutor Group

Amount Enclosed £

Date

…/cont…

I am suggesting the following payment plan should you prefer this option.

|  |  |
| --- | --- |
| Payment Date | Amount |
| Friday 28th September | £35 (Deposit\*) |
| Friday 19th October | £35 (2nd Deposit\*) |
| Friday 30th November | £45 |
| Friday 25th January | £45 |
| Friday 1st March | £45 |
| Friday 29th March | £45 |

\*Please be advised that all deposits are non-refundable.

**Please note that a place will only be booked for your son/daughter if both deposits have been paid by Friday 19th October.**

Should there be any difficulty in making the deposit payment by this date or should you require any financial assistance, please do not hesitate to contact Mrs Nokes in the Finance Office on 01795 412600 or by email [rnokes@fulstonmanor.kent.sch.uk](mailto:rnokes@fulstonmanor.kent.sch.uk) .

Yours faithfully,



**Mr C Patey**

**Year 9 Camp Organiser**