

Fulston Manor School

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Academy Trust Registered in England: Company No. 7343725

SBE/NVF

10th June 2019

Dear Parent/Guardian

RE: BOOK RETURN DAY – FRIDAY, 21ST JUNE

Please note the following arrangements for Friday, 21st June (Book Return Day):

Year 7, 8, 9, 10 and 12 students should **not** arrive before **10:15 a.m.** Registration will be at 10:25 a.m. and lessons will start at 10:30 a.m.

Year 11 students should arrive at 8:40 a.m. in full school uniform with any text books to hand in to staff for the Book Return process. Registration will be at **8:50 a.m.** It is expected that Year 11 students will be signed off by approximately 10:00 a.m. when they will leave the school site.

Year 12 leavers and Year 13 students should arrive at 8:40 a.m. in Sixth Form Dress Code with any text books to hand in to staff for the Book Return process. Registration will be at 8:50 a.m. It is expected that Year 12 Leavers and Year 13 students will be signed off by approximately 10:00 a.m. when they will leave the school site.

Yours faithfully

Mr S Bendon
Assistant Headteacher