

# Fulston Manor School

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GDA/SHO

3<sup>rd</sup> July 2019

Dear Parent/Guardian

**RE: WORK EXPERIENCE WEEK – MONDAY, 8<sup>TH</sup> JULY TO FRIDAY, 12<sup>TH</sup> JULY 2019**

As Work Experience Week is fast approaching I would like to take this opportunity to outline the final requirements for the week.

For those students attending a work experience placement, I would like to take this opportunity to wish them the best of luck. Students inevitably find the placement very rewarding and will gain a wide range of skills to prepare them for working life. Should any student, parent or guardian have concerns regarding the placement during the week, please contact the Sixth Form Pastoral Team and notify us of the details on 01795 412608 so that we can support our students during this time.

For those students who do not have a work experience placement, an alternative has been arranged to be completed at Fulston Manor. These students are required to be in school all week from 8:40 a.m. – 3:00 p.m. Students will be acting as a mentor for Year 7 and 8 students during the week, to support the smooth running of activities. Students are expected to adhere to the Sixth Form Dress Code however they will be notified of certain days when they can wear sports kit, for the sport based activities. The sessions are compulsory for all students who do not have a work experience placement.

Should you have any further questions please do not hesitate to contact me.

Yours faithfully

**Miss G Davies**  
**Head of Sixth Form**