

Fulston Manor School

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Academy Trust Registered in England: Company No. 7343725

GVI/NVF

16th September 2019

Dear Parent/Guardian

RE: YEAR 10 WORK EXPERIENCE – JULY 2020
INFORMATION EVENING TO BE HELD ON WEDNESDAY, 25TH SEPTEMBER FROM 7:00 P.M. UNTIL 8:00 P.M.

Fulston Manor School has now been running a work experience programme for Year 10 students for over 25 years, which has been of great benefit to students in both their career planning and personal development. However, in view of the expectation that all young people should now remain in education or training until they are 18, the latest guidance from the Department of Education is that we should now be offering work experience in the Sixth Form, which for several reasons would not be feasible alongside compulsory work experience in Year 10. In the light of this, I am writing to explain our plans for Year 10 work experience in the 2019-2020 academic year.

We are still intending to offer work experience to those Year 10 students who would like to undertake it, so long as the following conditions are met:

- Students **must** organise their work experience placement for themselves;
- Fully completed application forms **must** be returned to the school by the deadline of **Friday, 31st January 2020**. Please note that this date is final and non-negotiable, and no work experience placements will be approved after this date. Application forms can be collected after 25th September from Mrs Demian in the Careers Office (located in the School Library).
- Work experience placements must take place during the week commencing Monday, 6th July 2020.

If you or your son/daughter would like to apply for a work experience placement, there will be an information evening at the School on Wednesday, 25th September from 7:00 p.m. until 8:00 p.m.

Students who **do not** wish to participate in work experience will be offered an alternative, school-based, programme for that week which will be communicated to you nearer the time.

I do hope that many Year 10 students will continue to participate in the work experience programme and look forward to seeing those interested on the 25th September.

Should you have any questions about this please do not hesitate to contact me, or Mrs Demian who coordinates the work experience programme.

Yours faithfully

Mr G Vigeon
Assistant Headteacher
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A High Performing Academy Trust

Head of School Mrs S P Burden, LLB PGCE
Executive Headteacher Mr A G Brookes, MA (Cantab)