

Fulston Manor School

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Academy Trust Registered in England: Company No. 7343725

GVI/NFI

4th March 2020

Dear Parent/Guardian

RE: KEY STAGE 3 INTERNAL EXAMINATIONS

Please find attached the timetable for Key Stage 3 Internal Examinations, which commence on Monday 20th April. It is important that all students in Key Stage 3 familiarise themselves with when their examinations are, and also with the instructions at the bottom of the timetable. Students must make sure they bring their writing equipment, and calculators, to their examinations with them.

Over the next few weeks it would benefit students to undertake some revision in preparation for their examinations, and they should discuss with their teachers if there are particular areas of their studies they should focus on. However, whilst revision is important, it should at this stage be fairly 'light touch'. There is no expectation that students in Key Stage 3 are spending large amounts of time in the evenings and weekends revising.

The school operates examinations for all year groups for a number of reasons. Primarily they are a useful way for teachers to assess the progress that students have been making in their studies, but they are also extremely useful for helping students to familiarise themselves with the examination experience, and the protocols used at Fulston Manor, so that they have become fully accustomed to expectations before they sit their public examinations in Year 11.

With some exceptions, for whom provision will be made separately, we do not normally implement Access Arrangements (such as readers, scribes, extra time) in Key Stage 3 examinations, as we use the outcomes of such examinations as evidence for need, which we then apply for and implement in Key Stage 4.

Please do not hesitate to contact me should you wish to discuss these examinations.

Yours faithfully

Mr G Vigeon
Assistant Headteacher
Examinations Officer
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A High Performing Academy Trust

Head of School Mrs S P Burden, LLB PGCE
Executive Headteacher Mr A G Brookes, MA (Cantab)