

# Fulston Manor School

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Academy Trust Registered in England: Company No. 7343725

SBU/NFI

26<sup>th</sup> February 2021

Dear Parent/Guardian

## RE: UPDATE REGARDING STAGGERED RETURN TO SCHOOL AND LATERAL FLOW DEVICE (LFD) TESTING

Thank you for your patience this week whilst we try to organise the Lateral Flow Device (LFD) testing for students, as part of the return to school process. This is, as you can imagine, quite a logistical challenge. Thank you to all that completed the consent form following my last letter. Please remember any further consent needs to have been submitted by the end of today.

As you are aware, LFD testing is being used as one of the tools to help to prevent the spread of COVID 19, both in the community and in schools. It is one tool out of the other measures we have previously had in place (such as increased cleaning, 'bubbles', face coverings); the more tools we use, the more chance we have of suppressing the risk of a spread of the virus into the community. As such, we have updated the return to school guide and I would ask you to carefully look at this with your child and ensure they understand what is expected of them, remembering the principles of hands/face/space. As I mentioned at the start of the week, please ensure students return with a good supply of face coverings for use when inside (including in classrooms).

### Staggered Start:

In order to try to return everyone to school as quickly as possible after their first test, we are starting testing on Thursday, 4<sup>th</sup> March. Those being tested on the 4<sup>th</sup> and 5<sup>th</sup> of March will be sent an appointment to come and get a test, this should take a maximum of 20 minutes on site and the result will be sent to you. If for any reason you cannot make this appointment, although we encourage you to make every effort to do so, you can book a test at a local asymptomatic testing site run by KCC here <https://kcc.healthit.org.uk/covbook/home> and will need to inform us of the result on [LFDResult@fulstonmanor.kent.sch.uk](mailto:LFDResult@fulstonmanor.kent.sch.uk)

Students being tested in school from Monday, 8<sup>th</sup> March will also receive an appointment time and **should not arrive before that time**. Students not getting tested will arrive on the allocated date for their year group; students in Year 10, 9, 8 and 7 not getting tested will arrive at 11:35 a.m. on the dates overleaf.

It is very important that students maintain social distancing when they arrive for their test. There will be a period of waiting and they should bring a reading book for this time and must wear a face covering.

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A High Performing Academy Trust

Head of School Mrs S P Burden, LLB PGCE  
Executive Headteacher Mr A G Brookes, MA (Cantab)



The schedule is below but, in as simple terms as possible, the year groups return on the following days:

**Monday 8<sup>th</sup> March** – Year 12, Year 13, Year 11 by 8:40 a.m. and Year 10 on staggered start

**Tuesday 9<sup>th</sup> March** – Year 12, 13, 11 and 10 by 8:40 a.m. and Year 9 on a staggered start

**Wednesday 10<sup>th</sup> March** – Year 12, 13, 11, 10 and 9 by 8:40 a.m. and Year 8 on a staggered start

**Thursday 11<sup>th</sup> March** – Year 12, 13, 11, 10, 9 and 8 by 8:40 a.m. and Year 7 on a staggered start

**Friday 12<sup>th</sup> March** – ALL students should return and be in school by 8:40 a.m.

THURSDAY, 4 <sup>TH</sup> MARCH	FRIDAY, 5 <sup>TH</sup> MARCH	MONDAY, 8 <sup>TH</sup> MARCH	TUESDAY, 9 <sup>TH</sup> MARCH	WEDNESDAY, 10 <sup>TH</sup> MARCH	THURSDAY, 11 <sup>TH</sup> MARCH
Test 1 for Year 12 and 13	Test 1 for Year 11	Test 1 for Year 10 – arrive based on appointment or, if not getting tested, at 11:35 a.m.	Test 1 for Year 9 – arrive based on appointment or, if not getting tested, at 11:35 a.m.	Test 1 for Year 8 - arrive based on appointment or, if not getting tested, at 11:35 a.m.	Test 1 for Year 7 – arrive based on appointment or, if not getting tested, at 11:35 a.m.

We will be testing all students 3 times. The dates of the 2<sup>nd</sup> and 3<sup>rd</sup> tests are 3 to 5 days after their first; students will come out of lesson to be tested and will return after (this will take about 10 minutes). After this point, we will be sending home testing kits for students to self-administer the tests at home. We will send more details about this closer to the time.

### **Year 11 and Year 13 – Assessment:**

I am sure you will have heard the news yesterday regarding the outcomes of the Ofqual consultation and the grading process for this summer. I would like to reassure parents and students that we are working through this guidance and, as the finer details are published by examination boards, we will communicate this with you. We will be assigning our internal processes and will publish this too. Please do not contact teachers currently about grade discussions.

The main thing the students should do is keeping working as hard as they possibly can and we will work with them on evidence as we return.

### **COVID ‘Catch up’:**

There is a lot of negative language currently in the media about how ‘behind’ children are and how they need to ‘catch up’. We, as education professionals, do not find this especially helpful; we know that many students have been working extremely hard and this language does nothing to reassure those students. We are very proud of all of our students, and when they return we will do all we need to do to identify any gaps in skills, knowledge and understanding and close those.

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Should you have any questions about any of the information enclosed please do contact your Head of Year.

Yours faithfully



**Mrs S Burden**  
**Head of School**

### **Year 7**

Mrs Franks, Head of Year 7 and Mr Raheer, Assistant Head of Year 7  
Pastoral Assistants for Year 7: Mrs Stanley and Dr Stevens-Neaves  
Please contact via email on: [Year7Pastoral@fulstonmanor.kent.sch.uk](mailto:Year7Pastoral@fulstonmanor.kent.sch.uk) or telephone: 01795 412612

### **Year 8**

Miss Jeffery, Head of Year 8 and Mr Westby Assistant Head of Year 8  
Pastoral Assistant for Year 8: Mrs Goodger  
Please contact via email on: [Year8Pastoral@fulstonmanor.kent.sch.uk](mailto:Year8Pastoral@fulstonmanor.kent.sch.uk) or telephone: 01795 412611

### **Year 9**

Mr Abbott, Head of Year 9 and Miss Caulfeild-Browne, Assistant Head of Year 9  
Pastoral Assistants for Year 9: Dr Stevens-Neaves and Mr Pounds  
Please contact via email on: [Year9Pastoral@fulstonmanor.kent.sch.uk](mailto:Year9Pastoral@fulstonmanor.kent.sch.uk) or telephone 01795 412625

### **Year 10**

Ms Hadok-Quadrio, Head of Year 10  
Pastoral Assistant – Mrs Forder  
Please contact via email on [Year10Pastoral@fulstonmanor.kent.sch.uk](mailto:Year10Pastoral@fulstonmanor.kent.sch.uk) or telephone 01795 412609

### **Year 11**

Mr Deeks, Head of Year 11  
Pastoral Assistant – Mrs Wood  
Please contact via email on [Year11Pastoral@fulstonmanor.kent.sch.uk](mailto:Year11Pastoral@fulstonmanor.kent.sch.uk) or telephone 01795 412610

### **Sixth Form**

Mr Patey, Acting Head of Sixth Form  
Pastoral Assistants, Mrs S Horne, Mrs S Larkin, Mrs S Farr  
Please contact via [sixthform@fulstonmanor.kent.sch.uk](mailto:sixthform@fulstonmanor.kent.sch.uk) or telephone 01795 412608/01795 412623.