

WELCOME TO FULSTON MANOR SCHOOL



STUDENT NAME: _____

STANHOPE HOUSE

HEAD OF HOUSE: MRS K FRANKS

ASSISTANT HEAD OF HOUSE: MR B RAHER

PASTORAL ASSISTANTS: MRS A STANLEY

Fulston Manor School
Brenchley Road
Sittingbourne
Kent ME10 4EG

HEAD OF STANHOPE: (01795) 412612

SCHOOL TELEPHONE NUMBER: (01795) 475228

E-MAIL: stanhope@fulstonmanor.kent.sch.uk

WEB SITE: www.fulstonmanor.kent.sch.uk



Welcome

Your son/daughter/ward is due to begin at Fulston Manor School in September of this year. We hope you find the information provided helpful, however, should you have any questions, then please do not hesitate to let us know. We hope his/her time will be both enjoyable and rewarding and we look forward to working with you to allow that to happen.

Mrs K Franks
Head of Stanhope House

Below are notes which will be further explained during the parents' information evening. More information is to be found in the Student Booklet which has already been given to students.

SCHOOL FUND:	For every new Year 7 student we request a donation of £25.00 for our School Voluntary Fund Account. This donation will be the only school fund request for your son/daughter/ward from Year 7 to Year 11 at Fulston Manor School.
CYCLE PASSES:	Issued annually. Forms are obtainable from Head of House.
ABSENCES:	Please telephone or e-mail on the first day and after three days. Letter required on return. Medical certificates are sometimes required.
HOLIDAYS:	No holidays are authorised in term time.
DENTAL/ HOSPITAL APPOINTMENTS:	Out of school hours if possible. Students to see Head of House with letter from parent/guardian requesting absence during school hours. Student will be issued with an exeat by Head of House, which must be presented to the School Office prior to leaving school premises.

INFORMATION TO PARENTS	Termly assessments, annual written reports, annual Parents' Evenings, telephone calls/letters when necessary.
FIRST DAY OF TERM:	Thursday, 2nd September 2021. Please drop your son/daughter/ward off at the front entrance of the school between 8:30 a.m. and 8:40 a.m. Students will then be met and escorted to House Areas. Students in Years 8, 9, 10 & 11 will be arriving at 10:30 a.m.
UNIFORM	Uniform rules are very strict. Please address any questions to school staff before buying. All items to be labelled.

THE SCHOOL DAY

Students should be at school at **8.40 a.m.** when the doors open for students to go into the House areas. They have time to collect all the things they need for the day before **REGISTRATION** at 8.50 a.m.

WEEK ONE AND TWO MONDAY, TUESDAY, WEDNESDAY AND FRIDAY	
Students in School	8.40 a.m.
Registration/Assembly	8.50 a.m. – 9.15 a.m.
Lesson 1	9.15 a.m. – 10.25 a.m.
Lesson 2	10.25 a.m. – 11.35 a.m.
Break Time	11.35 a.m. – 11.55 a.m.
Lesson 3	11.55 a.m. – 1.05 p.m.
Lunch	1.05 p.m. – 1.45 p.m.
Collect equipment from House Area	1.40 p.m. – 1.45 p.m.
Lesson 4 (including Registration)	1.45 p.m. – 3.00 p.m.

THE SCHOOL DAY (CONT...)

WEEK ONE - THURSDAY	
Students in School	8.40 a.m.
Registration/Assembly	8.50 a.m. – 9.00 a.m.
Tutorial Period (PSHE)	9.00 a.m. – 9.50 a.m.
Lesson 1	9.50 a.m. – 10.30 a.m.
Lesson 2	10.30 a.m. – 11.35 a.m.
Break Time	11.35 a.m. – 11.55 a.m.
Lesson 3	11.55 a.m. – 1.05 p.m.
Lunch	1.05 p.m. – 1.45 p.m.
Collect equipment from House Area	1.40 p.m. – 1.45 p.m.
Lesson 4	1.45 p.m. – 3.00 p.m.

WEEK TWO - THURSDAY	
Students in School	8.40 a.m.
Registration/Assembly	8.50 a.m. – 9.00 a.m.
Lesson 1	9.00 a.m. – 10.30 a.m.
Lesson 2	10.30 a.m. – 11.35 a.m.
Break Time	11.35 a.m. – 11.55 a.m.
Lesson 3	11.55 a.m. – 1.05 p.m.
Lunch	1.05 p.m. – 1.45 p.m.
Collect equipment from House Area	1.40 p.m. – 1.45 p.m.
Lesson 4	1.45 p.m. – 3.00 p.m.