



FULSTON MANOR ACADEMIES TRUST

POST: CLEANER

REPORTS TO: TRUST FACILITIES MANAGER

RESPONSIBLE TO: TRUST FACILITIES ADMINISTRATOR & CLEANING SUPERVISOR

HOURS: THESE HOURS MUST BE WORKED OVER 5 DAYS (MONDAY-FRIDAY)
CONDENSED HOURS ARE WORKED DURING CHRISTMAS, EASTER AND
SUMMER BREAKS TO COVER DEEP CLEANS
AM SHIFT – 5.45AM – 7.45AM
PM SHIFT – 3.45PM – 5.45PM

SALARY: FMAT BAND A4
20 HOUR SHIFT - £13,330.48 PRO RATA (£24,520.00 FTE)
10 HOUR SHIFT - £6,665.24 PRO RATA (£24,520.00 FTE)

CLEANER

DETAILS OF THE POST:

- To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed
- Undertake cleaning of allocated areas in line with specified standards and as directed including but not limited:
 - to sweeping, mopping and vacuuming floors as appropriate to the flooring type
 - damp wipe, dust, wash or polish furniture, ledges, external surfaces and fitments
 - clean toilets and toilet areas
- Operate / use domestic and industrial cleaning equipment and materials, following appropriate training.
- Store allocated equipment and materials safely and securely.
- Perform duties in line with health and safety regulations (COSHH) and act where hazards are identified, report serious hazards to line manager immediately.
- Collect and dispose of waste.
- Refill and replace soap, toilet roll, paper towels and other materials as needed.
- Undertake specialised cleaning programmes during school closures or other designated periods.
- Any other duties commensurate with the role.

Other:

- Fully engage in the life of the school community, support its vision, ethos and policies and encourage staff and students to follow this example.
- Fulfil responsibilities with regards to safeguarding (including reporting concerns to the DSL) including completing all statutory and required training annually.
- Model Trust Values.

- Agree annual performance targets, with a view to own continuous improvement.
- Comply with all school policies and procedures in particular those relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Any other duties as directed by the Trust HR & Business Director which are reasonably required for the fulfilment of the role.

Fulston Manor School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Enhanced Disclosure and Barring Service check.

All staff will be expected to promote fundamental British values.