



FULSTON MANOR ACADEMIES TRUST

POST:	SCIENCE TECHNICIAN
REPORTS TO:	SENIOR SCIENCE TECHNICIAN
RESPONSIBLE TO:	HEAD OF DEPARTMENT - SCIENCE
HOURS:	TERM TIME PLUS 1 WEEK

This is a busy position within the school requiring someone with a calm and professional disposition. You will need to be flexible, reliable and have a professional approach towards your work. The ability to work as part of a team as well as own initiative is essential.

Job Role:

To support the Senior Science Technician in preparing high-quality science resources for laboratory teaching

To provide technical support and advice to students and staff in the Science department

Specifically:

To meet the requirements of the teaching staff on a daily basis by:

- Preparing and clearing away equipment, chemicals, solutions etc. for practical lessons using correct disposal methods where needed
- Ensuring that the prep rooms and labs are clean and well organised at all times
- Maintaining stock levels within the Science department
- Trial practical lessons to contribute towards the curriculum requirements ensuring optimum performance of each practical lesson
- Assist students and staff during practical lessons

- Provide advice and assistance to staff on safe working practices and problems relating to health and safety, in particular on the use of apparatus and equipment
- Be involved with Open Days, primary school workshops and other events outside the as required
- Work across the different areas of Biology, Chemistry and Physics as demand dictates
- Have a knowledge of the relevant risk assessments and health and safety protocols
- Ensure that the strict health and safety working practices are observed at all times
- Photocopying and filing of materials
- Any other tasks as directed by the Executive Headteacher or Head of Department which fall into the scope of this post

Area	Essential	Desirable
Education and Qualifications	• An academic qualification, at least to A Level in sciences • Have a awareness/knowledge of HASAW, COSHH regulations and CLEAPPS requirements	Degree level, in Sciences
Knowledge, skills and experience	• Ability to work to tight deadlines and be flexible in supporting other staff. • Keen interest and passion for the education of young people and the ability to contribute more widely to the life and community of the school • Ability to work effectively as part of a team. • Good interpersonal skills. • Ability to communicate well with students • Ability to organise own time to ensure that resources are available when required	Previous experience working as a technician in an educational setting.
Special aptitudes	• Excellent analytical and communication skills • Ability to meet ALL internal and external deadlines ensuring work is of an exemplary standard. • Must have the upmost integrity as well as high levels of motivation and commitment.	